**CHAPEL HADDLESEY PARISH COUNCIL**

**OFFICIAL NOTICE OF A PARISH COUNCIL MEETING**

**TO BE HELD ON**

**Thursday 16th July 2020**

**At 7.00pm in the Church Community Hall**

**Members of the press and public are welcome to attend this meeting except for any specific item labelled as confidential (Part 2). The press and public may not speak when the council is in session, but they can make points in the allocated time, which can be extended in the event that there are a number of issues to cover.**

**Background papers will be available for viewing by appointment before the meeting. As usual they will be passed round councillors in the days before the meeting.**

**20021: Statutory annual meeting business**

1. To elect the chairman of the council for the year 2020/21
2. To elect the vice chairman of the council for the year 2020/21
3. To receive the new chairman's acceptance of office
4. To receive the new vice chairman's acceptance of office

**20022:** a**) Apologies**, acceptance of reasons for apologies and Declarations of Interest,

b) To receive and consider any written requests for dispensation from councillors with a declarable pecuniary interest.

c) To remind members to update their register of interests.

d) To receive acceptance of office declarations for members

**20023:** To consider **approving and signing the minutes** of the meeting held on 12th March 2020 and to note the minutes of the 2019 Annual Parish Meeting.

**20024:** **Actions for Annual Meeting**

A. **To elect representatives to other bodies**

a) Doorstep green

b)   Yorkshire Local Councils Assn Selby Branch

c) Community Engagement Forum

d)   Any other body requiring representation

B. **To elect members of committees**

1. Detail and Policy Committee
2. Staffing committee
3. Appeals committee

C. **To review** the list of assets

D. **To consider** which procedures are due for revision this year.

**20025: To receive** comment and concerns from the public

**20026: Finance**

**A. Bank balances:**

1. Current Account balance as at a 16.07.20 = £5647.29

2. Savings Account balance as at 16.07.20 = £4280.63

**B. Payments**

        **Payments made** under Clerks delegated powers**:**

1. YLCA (membership) £122.00
2. Acorn Lighting Services £106.20 (cheque made out to Advantage Commercial Finance (North) Ltd)
3. Ecotricity £10.68
4. BHIB Insurance £268.41
5. Information Commissioner £40.00
6. Ecotricity £9.46
7. S G Parkin Landscapes £530.00
8. North Yorkshire County Council £738.60
9. Ecotricity £9.16
10. S G Parkin Landscapes £515.00
11. Ecotricity £9.46

      **To consider** making the following payments:

1. Stationery expenses £7.80

**C. Receipts**

 1. Precept (1st half) £2468.51

 2. Interest on savings account - £2.00 (June 2020)

**D. Annual Audit**

1. To certify Chapel Haddlesey Parish Council as exempt from external audit for fiscal year 2019/20.
2. To approve Section 1 - Annual Governance Statement 2019/20 for Chapel Haddlesey Parish Council on page 5 of the Annual Governance and Accountability Return 2019/20: to be signed by Chairman and Clerk if approved.
3. To approve Section 2 - Accounting Statements 2019/20 for Chapel Haddlesey Parish Council on page 6 of the Annual Governance and Accountability Return 2019/20: to be signed by the RFO and Chairman if approved.
4. To approve the publication of documents required by accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities.

**20027:** **Planning.**

1. Alterations to Byland House, Hirst Road, Chapel Haddlesey.

**20028: Highways Issues and North Yorkshire County Council**

1. Broken fencing on east side of A19 on bridge approach has been reported to NYCC Highways on 27th May.
2. Standing water on Millfield Road reported to NYCC Highways 5th July.
3. Standing water outside bus stops on A19 reported to NYCC Highways 5th July.
4. Surface water on doorstep green. Clerk to contact Internal Drainage Board re. possible blocked drain.
5. Bus Stop.
6. Crossroads. AJ1 Project Road Safety Fund.

**20029: Correspondence:**

1. Email from elector.

**20030: Street Lighting**. To consider changing remaining street lights to LED.

**20031: Minor items (previously delegated to the clerk) and items for the next agenda**

1. None

**20032: Meetings in 2020:**

To note meetings through 2020 as follows: 9th January, 12th March, 16th July, 17th September, 12th November, 10th December (Budget Meeting).

**Signed:-  P. Brunyard  Chairman/Clerk**

**Ashmore**

**Chapel Haddlesey**

**email:**haddleseypc@gmail.com

**Date: 9.07.20**