**CHAPEL HADDLESEY PARISH COUNCIL**

**OFFICIAL NOTICE OF A PARISH COUNCIL MEETING**

**TO BE HELD ON**

**Thursday 9th May 2019**

**At 7.00pm in the Church Community Hall**

**Members of the press and public are welcome to attend this meeting except for any specific item labelled as confidential (Part 2). The press and public may not speak when the council is in session, but they can make points in the allocated time, which can be extended in the event that there are a number of issues to cover.**

**Background papers will be available for viewing by appointment before the meeting. As usual they will be passed round councillors in the days before the meeting.**

**19021: Statutory annual meeting business**

1. To elect the chairman of the council for the year 2019/20
2. To elect the vice chairman of the council for the year 2019/20
3. To receive the new chairman's acceptance of office
4. To receive the new vice chairman's acceptance of office

**19022:** a**) Apologies**, acceptance of reasons for apologies and Declarations of Interest,

b) To receive and consider any written requests for dispensation from councillors with a declarable pecuniary interest.

c) To remind members to update their register of interests.

d) To receive acceptance of office declarations for members

**19023:** To consider **approving and signing the minutes** of the meeting held on 14th March 2019 and to note the minutes of the 2018 Annual Parish Meeting.

**19024: Councillor Co-option(s)**

1. Council to vote as appropriate on applicant(s) (2 vacancies after uncontested election). Form 2 and Register of Interest to be completed.

**19025:** **Actions for Annual Meeting**

A. **To elect representatives to other bodies**

a) Doorstep green

b)   Yorkshire Local Councils Assn Selby Branch

c) Community Engagement Forum

d)   Any other body requiring representation

B. **To elect members of committees**

1. Detail and Policy Committee
2. Staffing committee
3. Appeals committee

C. **To review** the list of assets

D. **To consider** which procedures are due for revision this year.

**19026: To receive** comment and concerns from the public

**19027: Finance**

**A. Bank balances:**

1. Current Account balance as at 09.05.18 = £7559.66

2. Savings Account balance as at 09.05.18 = £4269.95

**B. Payments**

**Payments made** under Clerks delegated powers**:**

1. Selby District Council £213.97
2. YLCA (membership) £121.00
3. Autella Payroll Services £26.00
4. Ecotricity £18.47
5. Acorn Lighting Services £104.40 (cheque made out to Advantage Commercial Finance (North) Ltd)
6. Information Commissioner £40.00

**To consider** making the following payments:

1. Stationery expenses £13.96
2. BHIB Insurance £266.29
3. S G Parkin Landscapes £435.00
4. Ecotricity £9.24 + £0.46 VAT = £9.70

**C. Receipts**

1. Precept (1st half) £2436.79

**D. Annual Audit**

1. To certify Chapel Haddlesey Parish Council as exempt from external audit for fiscal year 2018/19.
2. To approve Section 1 - Annual Governance Statement 2018/19 for Chapel Haddlesey Parish Council on page 5 of the Annual Governance and Accountability Return 2018/19: to be signed by Chairman and Clerk if approved.
3. To approve Section 2 - Accounting Statements 2018/19 for Chapel Haddlesey Parish Council on page 6 of the Annual Governance and Accountability Return 2018/19: to be signed by the RFO and Chairman if approved.
4. To approve the publication of documents required by accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities.

**19028:** **Planning**

To note that planning permission has been granted for proposed replacement workshop at Scholey House.

**19029: Highways Issues and North Yorkshire County Council**

1. Response from NYCC regarding request for 20mph speed limit on A19 at crossroads.

**19030: Correspondence:**

1. None

**19031: Street Lighting**. To consider moving towards LED streetlights.

**19032: Minor items (previously delegated to the clerk) and items for the next agenda**

1. None

**19033: Meetings in 2019:**

To note meetings through 2019 as follows: 10th January, 14th March, 9th May, 18th July, 19th September, 14th November, 5th December (Budget Meeting).

**Closure of Part 1 meeting.**

**Confidential Session**

**19034:** To consider excluding press and public on the grounds that the items for discussion concern individuals/legal/sensitive matters.

**19035:** Grass cutting contract.

**Signed:-  P. Brunyard  Chairman/Clerk**

**Ashmore**

**Chapel Haddlesey**

**email:**haddleseypc@gmail.com

**Date: 2.05.19**