**CHAPEL HADDLESEY PARISH COUNCIL**

**OFFICIAL NOTICE OF A PARISH COUNCIL MEETING**

**TO BE HELD ON**

**Wednesday 7th May 2025**

**At 7.30pm in the Church Community Hall**

**Members of the press and public are welcome to attend this meeting except for any specific item labelled as confidential (Part 2). The press and public may not speak when the council is in session, but they can make points in the allocated time, which can be extended in the event that there are a number of issues to cover.**

**Background papers will be available for viewing by appointment before the meeting. As usual they will be passed round councillors in the days before the meeting.**

**25022: Statutory annual meeting business**

1. To elect the chairman of the council for the year 2025/26
2. To elect the vice chairman of the council for the year 2025/26
3. To receive the new chairman's acceptance of office
4. To receive the new vice chairman's acceptance of office

**25023:** a) Record the attendance of Councillors

 b) Apologies, acceptance of reasons for apologies and Declarations of Interest,

c) To receive and consider any written requests for dispensation from councillors with a declarable pecuniary interest.

d) To remind members to update their register of interests.

e) To receive acceptance of office declarations for members

**25024:** To consider approving and signing the minutes of the meeting held on 12th March 2025 and to note the minutes of the 2024 Annual Parish Meeting.

**25025:** **Actions for Annual Meeting**

A. **To elect representatives to other bodies**

a) Doorstep green

b)   Yorkshire Local Councils Assn Selby Branch

c)   Any other body requiring representation

B. **To elect members of committees**

1. Detail and Policy Committee
2. Staffing committee
3. Appeals committee

C. **To review** the list of assets.

D. **To consider** which procedures are due for revision this year.

**25026: To receive** comment and concerns from the public

**25027: Finance**

**A. Bank balances:**

1. Current Account balance as at a 7.05.25 = £7300.74

2. Savings Account balance as at 7.05.25 = £4456.82

3. 2024/25 accounts to be considered for approval by Council.

**B. Payments**

 To note Bank Charges:

1. 27th March - £5.40
2. 27th April - £5.80

       Payments made under Clerks delegated powers**:**

1. Ecotricity £20.17 + VAT £1.01 = £21.18
2. Yorkshire Local Councils Associations £148.00
3. Information Commissioner’s Office £52.00
4. North Yorkshire Council £593.51 + VAT £118.70 = £712.21
5. S G Parkin Landscapes £555.00
6. Ecotricity £17.57 + VAT £0.88 = £18.45

      To consider making the following payments:

1. Stationery expenses £6.96

**C. Receipts**

 1. Precept £4500.00 (30th April 2025)

 2. Interest on savings account £20.24 (7th March 2025)

**D. Annual Audit**

1. To certify Chapel Haddlesey Parish Council as exempt from external audit for fiscal year 2024/25.
2. To approve Section 1 - Annual Governance Statement 2024/25 for Chapel Haddlesey Parish Council on page 5 of the Annual Governance and Accountability Return 2024/25: to be signed by Chairman and Clerk if approved.
3. To approve Section 2 - Accounting Statements 2024/25 for Chapel Haddlesey Parish Council on page 6 of the Annual Governance and Accountability Return 2024/25: to be signed by the RFO and Chairman if approved.
4. To approve the publication of documents required by accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities.
5. To note that the Clerk has appointed Mr A Wray as internal auditor.

**25028:** **Planning.**

1. To note that planning permission has been granted for erection of orangery following demolition of existing conservatory at The Old Stables, Millfield Road, Chapel Haddlesey.
2. Planning application for retention of fertilizer storage silos to replace previous dated tanks (retrospective) on land opposite Haddlesey Manor, Hirst Road, Chapel Haddlesey.
3. Planning application for demolition of existing single storey side extension, proposed two storey side extension and single storey rear extension at Millstones, Hirst Road, Chapel Haddlesey.

**25029: Highways Issues and North Yorkshire County Council**

1. To note that the clerk has reported the pavement pothole at the entrance to The White House/Longley Chase to North Yorkshire Highways. (Note that this has subsequently been repaired).

**25030: Correspondence:**

1. None

**25031: Minor items (previously delegated to the clerk) and items for the next agenda**

1. None

**25032: Meetings in 2025:**

To note meetings through 2025 as follows: 29th January, 12th March, 7th May, 16th July, 10th September, 5th November, 3rd December (Budget Meeting).

**Signed:-  P. Brunyard  Chairman/Clerk**

**Ashmore**

**Chapel Haddlesey**

**email:**haddleseypc@gmail.com

**Date: 30.04.25**