**CHAPEL HADDLESEY PARISH COUNCIL**

**OFFICIAL NOTICE OF A PARISH COUNCIL MEETING**

**TO BE HELD ON**

**Thursday 12th May 2022**

**At 6.30pm in the Church Community Hall**

**Members of the press and public are welcome to attend this meeting except for any specific item labelled as confidential (Part 2). The press and public may not speak when the council is in session, but they can make points in the allocated time, which can be extended in the event that there are a number of issues to cover.**

**Background papers will be available for viewing by appointment before the meeting. As usual they will be passed round councillors in the days before the meeting.**

**22021: Statutory annual meeting business**

1. To elect the chairman of the council for the year 2022/23
2. To elect the vice chairman of the council for the year 2022/23
3. To receive the new chairman's acceptance of office
4. To receive the new vice chairman's acceptance of office

**22022:** a) Record the attendance of Councillors

 b) Apologies, acceptance of reasons for apologies and Declarations of Interest,

c) To receive and consider any written requests for dispensation from councillors with a declarable pecuniary interest.

d) To remind members to update their register of interests.

e) To receive acceptance of office declarations for members

**22023:** To consider approving and signing the minutes of the meeting held on 10th March 2022 and to note the minutes of the 2021 Annual Parish Meeting.

**22024:** **Actions for Annual Meeting**

A. **To elect representatives to other bodies**

a) Doorstep green

b)   Yorkshire Local Councils Assn Selby Branch

c) Community Engagement Forum

d)   Any other body requiring representation

B. **To elect members of committees**

1. Detail and Policy Committee
2. Staffing committee
3. Appeals committee

C. **To review** the list of assets. To consider adding the noticeboard to the list of assets.

D. **To consider** which procedures are due for revision this year.

**22025: To receive** comment and concerns from the public

**22026: Finance**

**A. Bank balances:**

1. Current Account balance as at a 12.05.22 = £7023.27

2. Savings Account balance as at 12.05.22 = £4281.40

**B. Payments**

 To note Bank Charges:

1. 27th March - £5.40

       Payments made under Clerks delegated powers**:**

1. Yorkshire Local Councils Associations £127.00
2. Ecotricity £8.91
3. North Yorkshire County Council £454.63
4. BHIB Ltd £299.28
5. Information Commissioner £40.00
6. S G Parkin £465.00
7. Ecotricity £9.92

      To consider making the following payments:

1. None

**C. Receipts**

 1. Precept (1st half) £2517.24

 2. Interest on savings account £0.11 (March 2022)

**D. Annual Audit**

1. To certify Chapel Haddlesey Parish Council as exempt from external audit for fiscal year 2021/22.
2. To approve Section 1 - Annual Governance Statement 2021/22 for Chapel Haddlesey Parish Council on page 5 of the Annual Governance and Accountability Return 2021/22: to be signed by Chairman and Clerk if approved.
3. To approve Section 2 - Accounting Statements 2021/22 for Chapel Haddlesey Parish Council on page 6 of the Annual Governance and Accountability Return 2021/22: to be signed by the RFO and Chairman if approved.
4. To approve the publication of documents required by accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities.

**22027:** **Planning.**

1. Planning application for erection of 4nr detached dwellings at Scholey House, Hirst Road, Chapel Haddlesey.

**22028: Highways Issues and North Yorkshire County Council**

1. To note that the clerk has again reported the surface water at the bus stop on the A19.

**22029: Correspondence:**

1. None

**22030: Minor items (previously delegated to the clerk) and items for the next agenda**

1. Doorstep Green electricity meter.

**22031: Meetings in 2022:**

To note meetings through 2022 as follows: 13th January, 10th March, 12th May, 14th July, 15th September, 10th November, 8th December (Budget Meeting).

**Signed:-  P. Brunyard  Chairman/Clerk**

**Ashmore**

**Chapel Haddlesey**

**email:**haddleseypc@gmail.com

**Date: 05.05.22**