**CHAPEL HADDLESEY PARISH COUNCIL**

**OFFICIAL NOTICE OF A PARISH COUNCIL MEETING**

**TO BE HELD ON**

**Thursday 20th May 2021**

**At 7.30pm in the Church Community Hall**

**Members of the press and public are welcome to attend this meeting except for any specific item labelled as confidential (Part 2). The press and public may not speak when the council is in session, but they can make points in the allocated time, which can be extended in the event that there are a number of issues to cover.**

**Background papers will be available for viewing by appointment before the meeting. As usual they will be passed round councillors in the days before the meeting.**

**21011: Statutory annual meeting business**

1. To elect the chairman of the council for the year 2021/22
2. To elect the vice chairman of the council for the year 2021/22
3. To receive the new chairman's acceptance of office
4. To receive the new vice chairman's acceptance of office

**21012:** a**) Apologies**, acceptance of reasons for apologies and Declarations of Interest,

b) To receive and consider any written requests for dispensation from councillors with a declarable pecuniary interest.

c) To remind members to update their register of interests.

d) To receive acceptance of office declarations for members

**21013:** To consider **approving and signing the minutes** of the meeting held on 15th April 2021 and to note the minutes of the 2020 Annual Parish Meeting.

**21014:** **Actions for Annual Meeting**

A. **To elect representatives to other bodies**

a) Doorstep green

b)   Yorkshire Local Councils Assn Selby Branch

c) Community Engagement Forum

d)   Any other body requiring representation

B. **To elect members of committees**

1. Detail and Policy Committee
2. Staffing committee
3. Appeals committee

C. **To review** the list of assets

D. **To consider** which procedures are due for revision this year.

**21015: To receive** comment and concerns from the public

**21016: Finance**

**A. Bank balances:**

1. Current Account balance as at a 20.05.21 = £6697.38

2. Savings Account balance as at 20.05.21 = £4280.96

**B. Payments**

        **Payments made** under Clerks delegated powers**:**

1. Information Commissioner £40.00
2. North Yorkshire County Council £418.26
3. Ecotricity £9.57

      **To consider** making the following payments:

1. None

**C. Receipts**

 1. Precept (1st half) £2460.14

**D. Annual Audit**

1. To certify Chapel Haddlesey Parish Council as exempt from external audit for fiscal year 2020/21.
2. To approve Section 1 - Annual Governance Statement 2020/21 for Chapel Haddlesey Parish Council on page 5 of the Annual Governance and Accountability Return 2020/21: to be signed by Chairman and Clerk if approved.
3. To approve Section 2 - Accounting Statements 2020/21 for Chapel Haddlesey Parish Council on page 6 of the Annual Governance and Accountability Return 2020/21: to be signed by the RFO and Chairman if approved.
4. To approve the publication of documents required by accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities.

**21017:** **Planning.**

1. None

**21018: Highways Issues and North Yorkshire County Council**

1. Bus Shelter
2. Bus Stop
3. Safety Barriers on A19 bridge
4. River bank repairs by Environment Agency

**21019: Correspondence:**

1. None

**21020: Minor items (previously delegated to the clerk) and items for the next agenda**

1. Newsletter

**21021: Meetings in 2021:**

To note meetings through 2021 as follows: 15th April, 20th May, 15th July, 16th September, 11th November, 9th December (Budget Meeting).

**Signed:-  P. Brunyard  Chairman/Clerk**

**Ashmore**

**Chapel Haddlesey**

**email:**haddleseypc@gmail.com

**Date: 14.05.21**